



# Floodplain Review Application

## Submittal Requirements

---

1. **Completed Application**
2. **Detailed Letter of Explanation** which includes:
  - a. Summary of the scope and design intent.
  - b. Discuss any unique site features or unusual circumstances.
  - c. Describe how the project meets the required findings for the requested entitlements(s).
3. **Statement of Legal Interest** (download [form](#)). Form must be completed by the legal owner of record.
4. **Detailed Site Plan** which includes:
  - a. Drawing scale
  - b. All existing and proposed structures labeled with their size and existing and/or proposed uses.
  - c. North arrow.
  - d. Name of applicant, plan preparer, project name and project address on title block.
  - e. Size of parcel (acres or square feet), property lines, and all required setbacks with dimensions.
  - f. Locations and widths of right-of-way, easements, canals, ditches, drainage facilities, or significant grade changes, and note any proposed changes or improvements.
  - g. Usable open space areas with dimensions and total size.
  - h. Parking and loading areas with stalls and drive aisles.
  - i. Solid waste storage and collection plan with proposed screening method.
  - j. Spot elevations or a topographic map.
  - k. The following floodplain information:
    - i. Flow line of the Boise River at 6500 cfs as measured at the site (Available from Public Works)



## PLANNING AND DEVELOPMENT SERVICES

BOISE CITY HALL: 150 N. CAPITOL BLVD | MAIL: PO BOX 500, BOISE ID 83701-0500

CITYOFBOISE.ORG/PDS | P: 208-608-7100 | F: 208-384-3753 | TTY/TTD: 800-377-3529

- ii. Floodway boundary line and elevations (FEMA Map, available from <https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd>)
  - iii. Floodplain boundary line and elevations (FEMA Map, available from <https://hazards-fema.maps.arcgis.com/apps/webappviewer/index.html?id=8b0adb51996444d4879338b5529aa9cd>).
5. **Location of existing or proposed structures** with the elevations of the lowest floor.
6. **Any proposed modifications or fill** within the floodway or floodplain with existing/proposed elevations.
7. **Engineered Plan, with Elevations**, of any flood control or bank stabilization structures/measures that are proposed, together with engineer's statement of any possible impacts on adjoining property owners, including those across the body of water.
8. **Landscaping Plan (site and landscape plan may be combined if all required info is included)** for the vegetation, or revegetation of the 25' riparian setback using trees, shrubs and grasses approved by the Idaho Fish & Game Department and Parks & Recreation, Public Works, or Planning & Development Services.
9. **Copy of any Application** made to the Department of Water Resources, Army Corps of Engineers and the Federal Emergency Management Agency (LOMC Process).
10. **Site Photos** colored and labeled, of the site and surrounding area.
11. **For Accessory Structures** show the following:
  - a. Square footage of structure
  - b. Flood damage resistant material
  - c. Anchoring to prevent flotation, collapse, or lateral movement