

# CITIZENS USE PERMIT

Due at least 45-days prior to event setup date to: citizenuse@cityofboise.org. I hereby request a Citizens Use Permit for the purpose stated below, within the limits of Ada County, Idaho:

Organization Name: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apartment/Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

Event Name and Type (Parade, Demonstration, etc.): \_\_\_\_\_

Event Description/Details: \_\_\_\_\_

Location (Provide Map): \_\_\_\_\_

Said use to consist of approximately the following number of: Persons #: \_\_\_\_\_ Vehicles #: \_\_\_\_\_

Floats #: \_\_\_\_\_ Unlicensed Vehicles #: \_\_\_\_\_ Other #: \_\_\_\_\_

Setup Date/Time: \_\_\_\_\_ Road Close Date/Time: \_\_\_\_\_ Start Date/Time: \_\_\_\_\_

Dismantle Date/Time: \_\_\_\_\_ Road Open Date/Time: \_\_\_\_\_ End Date/Time: \_\_\_\_\_

## INSURANCE

We hereby agree to replace the premises satisfactorily to the Ada County Highway District at our own expense and hold said District and County and City and State harmless from all damages or expenses caused by or in connection with the use of said property or of restoring the same to its original condition.

It is the responsibility of the event organizer(s) to maintain a commercial general liability insurance policy with coverage of not less than \$1,000,000.00 combined single limit per occurrence with the appropriate government entity as a named insured. Insurance requirements may be increased up on demand by the Boise City Legal Department, Risk Manager or the Ada County Highway District.

## ESCORT SERVICE

The following declaration of intent to furnish escort must be signed by a representative of the licensed escort or security service before the application is returned to the Boise Police Department for the signature of the Chief of Police.

I, \_\_\_\_\_ of (Escort/Security Service) \_\_\_\_\_

have entered into an agreement with (Applicant) \_\_\_\_\_ to furnish the \_\_\_\_\_ Escort/Security personnel and/or \_\_\_\_\_ vehicles to the

above mentioned applicant on the specified dates/times for which this application was made.

Signed by \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICANT ASSURANCES

Emergency access into the area shall be maintained at all times. A street closure does not include sidewalk areas; sidewalks must remain open and accessible. The area must be returned to a clean condition immediately upon conclusion of your event. Should you fail to perform adequate clean up or damage occurs to property or facilities, you may be billed accordingly.

I have read and understand the requirements and responsibilities set forth by this permit.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FOR INTERNAL USE ONLY

Chief of Police: \_\_\_\_\_ Date: \_\_\_\_\_

Ada County Sheriff: \_\_\_\_\_ Date: \_\_\_\_\_

Transportation Manager, ACHD: \_\_\_\_\_ Date: \_\_\_\_\_

District 3, Idaho Transportation Dept.: \_\_\_\_\_ Date: \_\_\_\_\_